

Rock Creek Tennis Center
16th & Kennedy Streets, NW
Washington, DC 20011
Phone (202) 722-5949 Fax (202) 722-5198
www.rockcreektennis.com

February 17, 2010

Dear Rock Creek Tennis Patrons,

With a Challenging cold winter behind us, we would like to wish everyone a wonderful New Year and thank you for your continuous business and support in 2009. We at Rock Creek Tennis Center are looking forward to welcoming you back and working with you in 2010 and making it another great tennis year.

Once again, it is seasonal contract sign-up time! Saturday, March 27, 2010 we will be holding the sign-up for winter indoor contracts and summer clay courts.

There will be No Summer hard contracts. Only League time and Lesson time will be prescheduled on the hard courts, with the balance of court time made available for spot rental

The 2010 Legg Mason tennis Classic Tournament will be held from July 31st - August 8, 2010. As a result the hard courts will be closed from July 11th until approximately August 18th. Our office will be closed during the Legg Mason Tournament.

Contract Time sign up Procedure

February 22 – March 14, 2010. Registration for the Lottery

- lottery Starting February 22,2010 through March 14, 2010 Patrons who desiring a seasonal contract for winter Indoor contract will pay a \$ 100.00 Non- Refundable deposit to the Rock Creek Tennis Center. Deposit must received by RCTC no later than Sunday March 14, 2010
- Deposit may be submitted by mail, in person or via telephone (with a credit card)
- This deposit will be applied to a contract, but only one deposit will be applied per contract.
- If you require multiple contracts you must submit a \$ 100.00 non-refundable deposit for each contract. You then will receive an appointment card for each requested slot.
- The \$ 100.00 deposit entitles you to one appointment card for a winter season contract or one appointment card for winter and summer season contract.

Patrons who desiring a summer season clay court contract only must be paid in full and are not subjected the process.

March 16, 2010 Appointment Cards drawn.

- Appointment cards will be drawn on Tuesday March 16, 2010 at 9:00AM to determine the order of contract sign-ups. The appointment cards will be drawn randomly from the sealed "Lottery box" located at RCTC in the presence of any current contract holders who chose to appear as witnesses.
- The appointment schedule will be posted on the information bulletin board outside the pro shop by noon on March 16, 2010. This list will show an exact your appointment time for actual sign-ups date of Saturday, March 27, 2010. In the event you are unable to visit Rock Creek Tennis Center, you may call at (202) 722-5949 to find out your appointment time(s). We regret that we cannot change appointment schedules once they have been drawn and patrons are not allowed to switch appointment times with one another. Any patrons who wishes to serve as witness the drawing should contact Beruk Teklu, RCTC Manager, Before March 26, 2010.

Sign-up for appointment holders only – Saturday, March 27, 2010

- Only those individuals with appointment time will be given the opportunity to choose contract times. Appointments will be taken in order and anyone who is late by 10 minutes or more will forfeit his or her appointment.
- No seasonal court time may be less than one hour or exceed two hours. Court time requests leaving a half-hour dead time proceeding the requested time will not be allowed. The latest available court time is 11:00PM, Monday – Thursday and 9:00PM Friday – Sunday. ***Guest services, Inc. reserve the right to adjust contract schedules by half an hour, as necessary in order not to leave any unused court time. In addition, we reserve the right to adjust court assignment.***
- Please come prepared with a first, second and third choice for contract times. We cannot guarantee the availability of specific times. If you cannot be present at your appointed time, please notify Beruk Teklu, Rock Creek Tennis Manager, by via – email rctennisprograms@guestservices.com before March 26, 2010. At that time, you may designate a proxy to act on your behalf at sign-up on March 27, 2010. All winter contracts must be paid in full by **August 31, 2010**. All deposits are not refundable. Winter contracts not paid in full by August 31, 2010 will be consider void and that court time will be reallocated to those on waiting list
- Please read the contract carefully. All RCTC contract holders are expected to adhere to the rules and regulations as outlined in the contract. No more than four players are allowed per court, unless pre approved by management. Tennis instruction by any one other than those persons employed by Guest Services, Inc. and/or with specific written approval from the National Park

Services is strictly prohibited. Contract holders violating these rules will forfeit their season court with out refund.

We look forward to great 2010/2011 tennis season. Thanks to you for your continued business and support of the Center. If you have questions, please call us at 202-722-5949.

Sincerely,
Beruk Teklu
Manager, Rock Creek Tennis Center
E-mail; rctennisprograms@guestservices.com
Phone (202) 722-5949